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[PlanYear] Online Document Notice

Your essential plan information is currently available online.

Visit the secure document portal online at **[SilverScriptEmployerPDP.MemberDoc.com](https://silverscriptemployerpdp.memberdoc.com/).** All you need to view your documents is your member number found on your member ID card and your zip code.

Use Caremark.com to access the pharmacy locator tool, look up drug costs, and manage your prescriptions.

**Your plan documents**

Your plan documents contain important information about the plan. Online documents are kinder to the environment — saving both trees and landfill space. You can access them anytime, anywhere, from your personal computer, tablet, or other device.

*Evidence of Coverage (EOC)*

Your EOC is a complete description of coverage under your Medicare Prescription Drug plan. It explains the plan rules, your rights and responsibilities, how your coverage works, and what you pay as a member of the plan.

*Formulary (List of Covered Drugs)*

The formulary is a list of drugs covered by the Medicare Part D portion of your plan. Along with the drug name, the formulary shows each drug’s tier level, which can affect how much you’ll pay for the drug. It also lists any special requirements, like prior authorization, quantity limits or step therapy.

*Pharmacy Directory*

Our pharmacy network includes national chains, local pharmacies, and mail service pharmacies where you can get your prescription drugs. The directory includes a list of the network pharmacies closest to you [(If PharmacyNetwork=P1, P3 or CustomPreferred or MaintenanceChoice=Voluntary or Incentivized, populate) and shows you which pharmacies offer standard cost sharing and which offer preferred cost sharing].

**Tips for using your online documents**

**You can save time when you search online**

You can usually locate information more quickly in an online document by:

* Pressing the **“CTRL” and “F” keys** at the same time on your computer keyboard
* [](https://www.google.com/url?q=https://memegene.net/wallpaper-4326559&sa=U&ved=0ahUKEwj45t35_ObhAhWFVN8KHUckC-gQwW4IJjAI&usg=AOvVaw3jyCsT3PWePIGovVYrT7Ir)Clicking the magnifying glass icon ( ) on your smartphone or tablet

Both allow you to jump to specific words or phrases wherever they appear in the document.

**Prefer larger text?**

Simply use the “zoom” feature on your device or web browser to make the text larger.

**Prefer a printed copy?**

Two convenient options are available if you would like to request a printed copy of your plan documents.

**Online**

Visit the secure document portal at **[SilverScriptEmployerPDP.MemberDoc.com](https://silverscriptemployerpdp.memberdoc.com/)**. Enter your **member ID and zip code**. On the next page, click “Request Printed Copy.”

**By telephone**

Call our self-service number toll-free at **1-855-979-1105**, and enter your unique **PIN:** [(member specific PIN)**0000000**]when prompted and we will mail them to you.

**Additional Questions?**

If you have any questions about this notice or your plan materials, please call Customer Care at [CustomerCareNumber] (TTY: [CustomerCareTTY]), [CustomerCareHours].

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| **Information** | **Where to find it** |
| Find your plan materials (using your member ID and zip code) | [SilverScriptEmployerPDP.MemberDoc.com](https://silverscriptemployerpdp.memberdoc.com/) |
| Find a pharmacy, look up drug costs, manage your prescriptions (retail or mail) | Caremark.com |
| Manage Specialty prescriptions | CVSSpecialty.com |

See Evidence of Coverage for a complete description of plan benefits, exclusions, limitations and conditions of coverage. Plan features and availability may vary by service area.

The formulary and/or pharmacy network may change at any time. You will receive notice when necessary.

[(If PharmacyNetwork=PreferredNationalNetwork, P1, P3 or CustomPreferred or MaintenanceChoice=Voluntary or Incentivized, populate)The [PlanName] pharmacy network includes limited lower-cost, preferred pharmacies in [(If PharmacyNetwork=P1 or CustomPreferred, populate)suburban areas of Arizona, Illinois, West Virginia; urban areas of Kansas, Michigan, and Missouri; and rural areas of Michigan and North Dakota][(If PharmacyNetwork=P3, populate)rural areas of: Arkansas, Kansas and Oklahoma][If MaintenanceChoice=Voluntary or Incentivized, populate)Alaska; suburban and rural areas of Idaho, Puerto Rico, Washington, and Wyoming; and rural areas of Arkansas, Colorado, Iowa, Kansas, Kentucky, Maine, Michigan, Minnesota, Mississippi, Missouri, Montana, Nebraska, New Mexico, North Dakota, Oklahoma, Oregon, and Wisconsin.] The lower costs advertised in our plan materials for these pharmacies may not be available at the pharmacy you use. For up-to-date information about our network pharmacies, including whether there are any lower-cost preferred pharmacies in your area, please call [CustomerCareNumber] (TTY: [CustomerCareTTY]), [CustomerCareHours], or consult the online pharmacy directory at [WebsiteURL].

[(If Carrier=9300 series populate)Participating health care providers are independent contractors and are neither agents nor employees of Aetna. The availability of any particular provider cannot be guaranteed, and provider network composition is subject to change.]

[(If Carrier=9300 series, suppress)Participating health care providers are independent contractors and are neither agents nor employees of SilverScript. The availability of any particular provider cannot be guaranteed, and provider network composition is subject to change.]

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